

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #4

HUFFMAN, TEXAS 77336

Minutes of March 9, 2020

Ken Gregory, Leslie Deen, Christy Graves and Shareen Redus were present constituting a quorum. Others attending were: Richard Hancock-HFD; District Bookkeepers Adam Charanza of Municipal Accounts & Consulting, LLP; and District Counsel Adam Tabak of Coveler & Peeler, P.C.

The District considered and acted upon the following matters:

1. Ken Gregory called meeting to order at 6:00 pm. Those present recited the pledge of allegiance.
  2. Quorum established by Ken Gregory.
  3. No public comment.
  4. Shareen Redus made a motion, second by Christy Graves to cancel election. Motion approved unanimously.
  5. Shareen Redus made a motion, seconded by Christy Graves, to approve the February minutes. Motion was approved by a vote of 4-0.
  6. Christy Graves received an email that our FEMA Grant for Hurricane Harvey was being audited. Christy will respond to the email. Kourtney had advised her that the payoff would be \$160,000 rather than \$100,000 and the board decided to not continue with trying to payoff this building. Christy Graves made motion, second by Shareen Redus to notify FEMA to close out the FEMA Grant for Hurricane Harvey and to not request payment for the building purchase. Motion was approved by a vote of 4-0.
  7. Adam Charanza presented the District's financial report and advised that the figures in the report reconcile to the bank statements. Adam advised there was only 1 issue with the HFD payroll with Dusty but that was corrected. Motion by Leslie Deen, second by Shareen Redus, to accept the Bookkeeper's Report. Motion was approved by a vote of 4-0.
  8. Motion by Shareen Redus, seconded by Leslie Deen, to pay the District's bills. Motion was approved by a vote of 4-0.
  9. Kacey Sammons reviewed the Huffman EMS operations report. Discussion on using helicopter for traumas. Discussion on new ambulance received today and will be stocked tomorrow. Kacey is going to apply for the grant that just opened for getting a new power load stretcher. Motion made by Leslie Deen, second by Shareen Redus, to accept the report. Motion was approved by a vote of 4-0.
- Motion to accept Treasurer's report by Leslie Deen, second by Shareen Redus. Motion was approved by a vote of 4-0.
10. Asst. Chief Hancock presented the fire department's monthly operations report. Looking at possibly adding a Thermal Imaging Camera to the Asst Chief's vehicle. Ken Gregory advised that the Huffman Fire Dept takes walls to the stud so there is a slim chance of rekindles. Motion by Leslie Deen, seconded by Shareen Redus, to accept HVFD Operations & Financial Report. Motion was approved by a vote of 4-0.
  11. No action.
  12. Leslie Deen made the motion second by Shareen Redus to approve the payment to Siddons-Martin for the new ambulance Motion was approved by a vote of 4-0.
  13. No action needed.
  14. No action needed.

15. No action needed at this time.
16. Discussion that security camera bids need to gathered for the fire & ems buildings and Asst. Chief Richard Hancock will obtain bids. No action needed at this time.
17. No action needed on salvage or surplus property.
18. No action needed on the storm water quality certification. Adam Tabak, Attorney did receive a letter which he will handle.
19. The Board did go into executive session at 7:03 pm and came out at 7:43 pm.
20. No action needed.
21. No action needed.
22. No action needed.
23. No action needed.
24. Shareen Redus made motion to adjourn at 7:59 pm, second by Christy Graves, with motion approved unanimously.



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Leslie Deen, ESD Secretary