

NOTICE OF PUBLIC MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 4

Notice is hereby given that the Board of Commissioners of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 4** will hold a meeting on **February 13, 2023** at **6:00 p.m.** at the **District Administration Building** located at **12207 Huffman Oaks Ln., Huffman, Texas 77336.**

The District will consider and act upon the following matters:

1. Call to order and recite the pledge of allegiance.
2. Roll Call and establishment of a quorum.
3. To receive public comment.
4. To receive a presentation from Kristina Fox, representative of Texas County and District Retirement System (TCDRS) and take any necessary action.
5. To approve the Minutes of prior meeting(s).
6. To review, discuss and act on issues related to the remodel and construction of the District facilities, including, but not limited to, planning, design and budgeting, financing, and to engage an engineer and architect.
7. To receive a report regarding applications for FEMA grants arising from emergency services rendered.
8. To receive and approve the District's financial report, including the financial condition of the District and the District's investments, to pay the District's bills, and act on resolutions required related to bank accounts.
9. To receive a report from Jenelle Honey on the Business Continuity project and take any necessary action related to the report.
10. To review and revise the District's 2023 budget.
11. To receive a report from the Huffman Fire and EMS Department.
12. To review, discuss and act on the acquisition and financing of new vehicles, equipment, and apparatus.
13. To review and approve expenditures required for the construction, repair, maintenance and replacement of the District's real property, facilities, signage, vehicles, apparatus and equipment.
14. To review, discuss and take action on approving, documenting and the processing of requests for information including video access.
15. To review, discuss and act to secure access control and modify control procedures as applied to ESD services ie Computer, Phone, Network and Video Camera.
16. To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.

17. To review and act on the purchase, sale or lease of real property, including financing.
18. To create, modify or adopt ESD policies and procedures.
19. To review, discuss and act on creation of District logo for HCESD 4 by way of holding a contest in which surrounding area school students enter artwork for same.
20. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
21. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
22. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
23. To review and act on matters discussed in closed session.
24. To review, discuss and act on District personnel matters including compensation, benefits, scheduling, retention, hiring and/or termination of District employees.
25. Adjournment.

**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 4**



By: *David J. Manley*

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