

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #4
HUFFMAN, TEXAS 77336

Minutes of December 21, 2020

Those commissioners present via teleconference when the meeting commenced were Shareen Redus, Leslie Deen, and Ray Jones, constituting a quorum. Commissioners Christy Graves and Ken Gregory did not attend the meeting. Others in attendance when the meeting commenced were District Counsel Adam Tabak of Coveler & Peeler, P.C. and Jenelle Honey, District Administrator.

The District considered and acted upon the following matters:

1. Ray Jones called meeting to order at 3:02 pm.
2. No public comment.
3. Leslie Deen made a motion, seconded by Shareen Redus, to retain Paylocity for payroll processing and related services to commence on January 8, 2021. Motion was approved unanimously.
5. No closed session needed on personnel matters.
6. No action on district employee benefits and health insurance.
7. Motion by Leslie Deen, second by Shareen Redus, to authorize District Administrator, Jenelle Honey to track PTO for all District employees effective immediately. Motion approved unanimously.
8. Leslie Deen made motion, second by Shareen Redus, to adjourn at 3:17 pm with motion approved unanimously.



Leslie Deen, ESD Secretary