

**MINUTES OF THE JANUARY 12, 2026, REGULAR MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

A meeting was duly called by the Board of Commissioners of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 4**, which was held **January 12, 2026**, at the offices of the District Administrative Office, 12207 Huffman Oaks Lane, Huffman, Texas 77336.

The District will consider and act upon the following matters:

1. **CALL TO ORDER AND RECITE THE PLEDGE OF ALLEGIANCE.**

The meeting was called to order at 6:12 p.m. by Commissioner **Jones**, Board President. Those commissioners present were:

Ray Jones	Present
Christy Graves	Present (arrived at 6:20 p.m.)
Shareen Redus	Present
Wyatt Watkins	Present
Robin April May-Lutz	Absent

Others attending when the meeting began were Tyler Shirley, Fire Chief; Cody Nance, Asst. EMS Chief, David Manley of Coveler & Peeler, P.C., and Ricardo Martinez of Martinez Architects.

3. **TO RECEIVE PUBLIC COMMENT.**

No public comment was forthcoming.

4. **TO APPROVE THE MINUTES OF PRIOR MEETING(S).**

Commissioner **Redus** made a motion, seconded by Commissioner **Watkins**, to approve the November meeting minutes. Motion passed with a vote of 3 - 0.

5. **TO RECEIVE AND APPROVE THE DISTRICT'S FINANCIAL REPORT, INCLUDING THE FINANCIAL CONDITION OF THE DISTRICT AND THE DISTRICT'S INVESTMENTS, TO PAY THE DISTRICT'S BILLS, AND ACT ON RESOLUTIONS REQUIRED RELATED TO BANK ACCOUNTS.**

Marcy Crane, with Crane-Quist Ventures LLC., presented the District's financial reports. Commissioner **Redus** made a motion, seconded by Commissioner **Jones**, to accept the financial report and to authorize paying the bills as presented. Motion passed with a vote of 3 - 0.

6. **TO CONDUCT ANNUAL REVIEW OF DISTRICT'S INVESTMENT POLICY.**

Commissioner **Redus** made a motion, seconded by Commissioner **Jones**, to renew the current Investment Policy, and the resolution adopting same. Motion passed with a vote of 4 - 0

7. TO REVIEW, DISCUSS AND ACT ON REVIEW OF THE TERMS OF THE EVERGREEN AUDIT ENGAGEMENT WITH MCCALLI GIBSON, SWEDLAND BARFOOT PLLC.

Commissioner **Graves** made a motion, seconded by Commissioner **Redus**, to renew the agreement as presented. Motion passed with a vote of 4 - 0

8. REVIEW AND TAKE ACTION ON MATTERS RELATING TO CALLING AN ELECTION TO BE HELD ON MAY 2, 2026:

A. TO CONSIDER AND TAKE ACTION ON SUCH OTHER ORDERS, RESOLUTIONS AND RELATED MATTERS AS REQUIRED OR APPROPRIATE TO CALL FOR THE DISTRICT ELECTION.

Commissioner **Redus** made a motion, seconded by Commissioner **Graves**, to call for an election to take place on May 2, 2026, and approve the related resolution. Motion passed with a vote of 4 - 0

9. TO REVIEW, DISCUSS AND ACT ON ISSUES RELATED TO THE REMODEL AND CONSTRUCTION OF THE DISTRICT FACILITIES, INCLUDING BUT NOT LIMITED TO, PLANNING, DESIGN, BUDGETING AND FINANCING.

Ricardo provided update. No action was taken by the Board.

10. TO REVIEW AND REVISE THE DISTRICT BUDGETS.

No action was taken by the Board.

11. TO REVIEW, DISCUSS AND ACT ON MATTERS RELATED TO THE DISTRICT'S WEBSITE.

Chief Shirley advised the Board that he was still working with Clicktunity on the District's website and hoped it would be up and running by next meeting. No action was taken by the Board.

12. TO RECEIVE A REPORT FROM THE FIRE CHIEF AND HIS STAFF AND TAKE ANY NECESSARY ACTION.

Chief Shirley provided the Department report. Commissioner **Redus** made a motion, seconded by Commissioner **Jones**, to accept the Fire Report as presented. Motion passed with a vote of 4 - 0.

13. TO REVIEW, DISCUSS AND TAKE ACTION REGARDING ACCEPTANCE OF THE SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT FROM THE U.S. DEPARTMENT OF TRANSPORTATION, AND TO AUTHORIZE A DESIGNEE TO EXECUTE THE GRANT AGREEMENT AND ASSOCIATED DOCUMENTS.

Chief Nance updated board on status of grant. No action taken.

14. TO AUTHORIZE PAYMENT OF 3% SERVICE FEES TO RESEARCH AND PROJECT MANAGEMENT, LLC RELATED TO THE DISTRICT'S USDOT SS4A FEDERAL GRANT.

Chief Nance updated board on status of grant and associated grant writer fees. No action taken.

15. TO REVIEW, DISCUSS AND TAKE ACTION ON THE ACQUISITION AND FINANCING OF NEW VEHICLES, EQUIPMENT, AND APPARATUS.

Chief Shirley provided information and requested authorization to purchase new Frazor ambulance to be delivered in 2027. Commissioner **Graves** made a motion, seconded by Commissioner **Watkins**, to accept the Fire Report as presented. Motion passed with a vote of 4 - 0.

16. TO REVIEW AND APPROVE EXPENDITURES REQUIRED FOR THE REPAIR, MAINTENANCE AND REPLACEMENT OF THE DISTRICT'S REAL PROPERTY, SIGNAGE, VEHICLES, APPARATUS AND EQUIPMENT.

No action was taken by the Board.

17. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251.

No action was taken by the Board.

18. TO CREATE, MODIFY OR ADOPT ESD POLICIES AND PROCEDURES.

Commissioner **Watkins** made a motion, seconded by Commission Redus to prohibit the use of THC. Motion passed with a vote of 3 – 1, with Commissioner Graves opposed.

19. TO REVIEW, DISCUSS AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT EMPLOYEES.

No action taken by the Board.

20. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE §323.3022 TO DISCUSS SALES TAX MATTERS.

The Board did not meet in Closed Session to deliberate real estate matters.

21. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

The Board did not meet in Closed Session to deliberate real estate matters.

22. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board did not meet in Closed Session to discuss personnel matters.

23. TO REVIEW AND DISCUSS MATTERS DISCUSSED IN CLOSED SESSION.

No action taken.

24. TO REVIEW AND DISCUSS MATTERS FOR ADDITION TO FUTURE AGENDAS, AND SET THE DATE OF UPCOMING MEETINGS.

The next meeting was set for February 9, 2026, at 6:00 p.m.

25. ADJOURNMENT.

There being no further business before the Board, Commissioner **Redus** made a motion to adjourn, seconded by Commissioner **Graves**. Motion passed with a vote of 4 - 0 and the meeting adjourned at 8:15 p.m.

HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 4

Rob A May
Secretary